

Kindervelt Stationery Order Form

President's Name _____ Date _____

Kindervelt # _____ would like to purchase the following stationery and other items:

<u>Item</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Total</u>
Calling Cards	_____	.05	_____
Koins for Kids Box	_____	15.00	_____
Koin Box Insert	_____	N/C	_____
Latex logo printed balloons (11" dia)	_____	.25	_____
Ledger Paper	_____	N/C	_____
Letterhead Paper (with Return address)	_____	.10	_____
Letterhead Envelope (with Return address)	_____	.10	_____
Letterhead Paper (without Return address)	_____	.10	_____
Letterhead Envelope (without Return address)	_____	.10	_____
Memorial Donation Envelope	_____	N/C	_____
Note Card	_____	.15	_____
Note Card Envelope	_____	.15	_____
Membership card	_____	N/C	_____
Membership Drive Poster	_____	.50	_____
Name Tags (8 labels per sheet)	_____	.50	_____
New Member Packet	_____	.75	_____
Newsletter Form	_____	N/C	_____
Press Release Paper	_____	.10	_____
Super Supporter Card	_____	.06	_____
Tri-Fold Brochure	_____	N/C	_____
Silent Auction Bid Form	_____	.20	_____
		Grand Total	_____

To order stationery, fill in this form and give it to the City Corresponding Secretary. If it is in before the break at President's Council begins your order will be ready by the end of the meeting. Your group's treasurer will be billed for the order.

Order Requested by _____ Completed by _____
(Signature) (Date)